

## **STUDIO POLICIES 2011- 2012**

June 2011

### **ATTENDANCE:**

All students are expected to attend and be on time for all classes in which they are enrolled. Make-up classes for illness or family emergencies may be arranged; please see the Director for information.

**Payment for the whole month is expected even if your student is absent, the class falls on a holiday, or there is a weather cancelation.**

### **VISITORS:**

**Parents and friends may not observe during class.** There are special events set aside for the parents and visitors to come in and observe. Please watch for e-mails and newsletters on this topic.

### **CONDUCT IN THE STUDIO:**

All students and parents are expected to respect and abide by the studio policies. **Students should conduct themselves in a courteous and polite manner at all times.** Misconduct or a poor attitude will result in the student being asked to leave class so that others who want to learn are no longer distracted. If a student is asked more than twice in a class period to sit down, the student will be asked not to return until they can respect the teacher and the other students. The Director will take the final disciplinary actions deemed appropriate for the behavior. This may include permanent dismissal from the studio.

**NO FOOD OR DRINK IS ALLOWED ON THE DANCE FLOOR AT ANY TIME.** Students may have water before and after class only.

Please leave valuables at home. For A Dancer, Inc. and its staff will not be responsible for lost or stolen items. Jewelry should not be worn during class time. All belongings should be placed neatly on the hooks provided and the students should not enter the dance area until the previous class has been dismissed. Please keep in mind at all times to respect the studio space and equipment. **PLEASE KEEP OFF THE BARRES, WALLS, AND MIRRORS.**

**For A Dancer, Inc. practices an open enrollment policy. Students are accepted into classes regardless of sex, race, religion, or national origin as space is available.**

## **DRESS CODE**

Dance discipline results in better training of the student and this begins with the way we present ourselves in class.

Ballet I, II & III students must wear black leotards, pink tights and pink all leather split sole Ballet shoes. Ballet skirts may be worn. **Hair must be pulled back and out of the face in a Ballet bun. This rule will be strictly enforced and students not in proper attire will sit out.**

Pre-Ballet/Tap students wear all pink and have tan tap shoes.

Jazz students will dress in form fitting leotards with tights or leggings. Jazz students may wear any color and design with good taste in mind. Jazz pants are acceptable but

## FOR A DANCER, INC.

NO PAJAMA bottoms! Tan Jazz boots or dance paws are required, please check with the instructor. Hair must be completely off the face.

Tap students dress as above with tan tap shoes.

All classes have required shoes, please see the instructor or the Director for details.

## TUITION FEES

For A Dancer, Inc. requires a registration fee every year as follows:

\$20.00 per student

\$30.00 for two students, same family

\$40.00 for 3 or more students in the same family

This fee is non-refundable and payable at time of registration.

Fees for classes are outlined in this packet. Tuition is due on the 1st of each month or the 1st class of each month. A late fee of \$20.00 will be charged on all accounts if not received within 7 days of the due date. It is studio policy to disenroll students whose tuition is two or more months past due (the student will be asked to leave). You will receive notice of the disenrollment by way of an invoice. This invoice is payable to For A Dancer, Inc. unless notice has been given by parent to remove the student from class. This notice should be made to the Director.

**Please be reminded, payment is still due on time even if the student does not attend class for any reason or due to inclement weather.** A student may withdraw from the dance studio without penalty before December 1st. **IF A STUDENT LEAVES THE DANCE STUDIO AFTER DECEMBER, PAYMENT THROUGH JUNE IS DUE AND PAYABLE.**

## COSTUMES

For A Dancer, Inc. holds a yearly recital in June. **Costume payment in full is due at time of ordering (this falls in December).** If a student disenrolls and has previously committed to perform in the recital, you will be held liable for payment of the costume and tuition through June. **ALL COSTUMES ARE NOT RETURNABLE AND ARE NON-REFUNDABLE. NO COSTUME WILL BE ORDERED WITHOUT PAYMENT AND WILL NOT BE EXCHANGED.** Every child is measured individually and compared to the manufacturers sizing chart.

**THERE IS A \$30.00 RETURNED CHECK FEE ON ALL RETURNED CHECKS.**

## **INCLEMENT WEATHER CLOSINGS:**

For A Dancer, Inc. will follow the Fauquier County Public School closings for **morning classes**. **All afternoon and evening class** decisions will be made by 2:30 pm and the studio will close

**FOR A DANCER, INC.**

only if extreme inclement weather occurs. The studio answering machine will have a cancellation message for your information (540) 349-9862 and a bulk e-mail will be sent.

**HOLIDAY SCHEDULE:**

The studio is open on teacher work days and 1/2 days. We are usually CLOSED on the following holidays:

Labor Day weekend

Veterans Day

Thanksgiving Break

Christmas break

Spring Break (Easter)

The dates of all closings will be posted on the bulletin board in advance and e-mailed.

Every child has a folder, please check your folder often for information.

**STUDIO INFORMATION:**

Phone: (540) 349-9862

website: [www.foradancerinc.com](http://www.foradancerinc.com)

e-mail: [foradancerinc@comcast.net](mailto:foradancerinc@comcast.net)

You may send tuition and other correspondence to:

For A Dancer, Inc.

92 Main Street Suite 002

Warrenton, VA. 20186

Thank you for making us a dance success!

**TUITION**

2011 - 2012

FOR A DANCER, INC.

**The following rates are per student:**

Please note:

1. All tuition is due on the 1st or first class of the month.
2. There will be a late fee of \$20.00 posted to your account if not received by the 7th of the month.
3. There is a \$30.00 returned check fee on all checks.
4. There are NO tuition refunds.

Please place your payment in the tuition box located in the waiting area of the studio, or you may mail your payment to:

For A Dancer, Inc.

Attn: Accounts receivable

92 Main Street, Suite 002

Warrenton, VA 20186

<b>45 minutes - 1 hour:</b>	<b>\$65.00/month</b>
<b>2 hours:</b>	<b>\$100.00/month</b>
<b>3 hours:</b>	<b>\$132.00/month</b>
<b>4 hours:</b>	<b>\$162.00/month</b>

**Any hour after, add \$35.00/month for each hour added.**

**\*\*\*Unlimited Family Plan\*\*\***

This is for families with multiple children taking multiple classes. The fee for two or more students taking two or more classes each is \$325.00/month. See *Director for qualification*.

**Registration fees (per family):**

1 student:	\$20.00
2 students:	\$30.00
3 or more:	\$40.00

This fee is annual.

**Thank you for making us a dance success!**